

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
July 12, 2012**

**Members Present:** Ray Nicholas (Assumption), Viola Daigle (Lafourche), Marjorie "Lisa" Matherne (Lafourche), Karen Lentini (St. Charles), Ridgely Mitchell (St. James), Faith Farlough (St. John the Baptist), Sherry Champagne (St. Mary), and Donna Cobb (Terrebonne) and Trudy Franks (Terrebonne).

**Guest in attendance:** Lisa Schilling (Executive Director), Janelle Folse (CFO), Marian Palmisano, (Secretary), Wesley Cagle (DD Program Director), Melicia Lemoine (HR Director), George Cano (IT Director), Suzanne Saia (TAC), Andrea Hayes (ECSS), and Renee Williams (TTC).

Agenda Item	Action Recommended/Outcome
Call to Order	Meeting called to order by Chairman Ray Nicholas at 6:10 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Ms. Karen Lentini led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the May 17, 2012 meeting were reviewed. Ms. Faith Farlough motioned to approve the minutes, seconded by Ms. Viola Daigle, motion carried and minutes were approved.
Board Issues	<p><u>Introduction of St. James Parish Board Member-Ridgely Mitchell:</u></p> <ul style="list-style-type: none"> <li>• Chairman Nicholas introduced and welcomed Mr. Mitchell. Mr. Mitchell gave a brief overview of his work history and his nomination process for the SCLHSA Board position. Introductions were made by remaining board members, staff, and guests.</li> <li>• Chairman Nicholas expressed condolences to Vice-Chairman Trudy Franks on the death of her father.</li> </ul> <p><u>Updated Board Contact List:</u> Chairman Nicholas asked board members to review for any further corrections.</p> <p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p>
Executive Director Report:	<p><u>News from the Field</u> – Lisa Schilling</p> <ul style="list-style-type: none"> <li>• Attended HSIC, DHH &amp; OBH Meeting earlier today and discussed the Medicaid \$859 million deficit -\$257 million of that is designated state general funds dollars. Funding for LGE's and DHH was preserved. A conference call is scheduled for tomorrow, July 13, 2012, will have more detailed information after the conference call to send to everyone.</li> <li>• The Governor issued an Executive Hiring Freeze today. Direct Patient Care was not included. Waiting to find out if able to replace positions in clinics through exemption.</li> <li>• The IM Plan is required to be implemented by September.</li> <li>• The Assessment Process (Phase I, II, &amp; III) is no longer required for approval to become a human services authority/ district/ local governing entity.</li> <li>• Reviewing MOU, finalizing SMO, LABHP, DHH verbiage.</li> <li>• Reviewed the Magellan Implementation Update for June 2012.</li> <li>• Magellan has resolved some of the issues with the electronic health record, Clinical Advisor, panel still researching to resolve remaining issues.</li> <li>• Provided education for Leadership Terrebonne Health Care. Presented an overview of SCLHSA's services. Karen Schilling is the facilitator for the Terrebonne Class. Everyone was impressed with the services that SCLHSA provides to the community. Ms. Farlough will send contact information to Ms. L. Schilling for the Group in Laplace.</li> </ul>

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> <li>• Public Forum was held on 6/27/12 @ 10am, North Terrebonne Library in Gray; presentation of services, prevention, and treatment with approximately 100 in attendance representing 25 agencies.</li> <li>• SCLHSA received the Gold Award from United Way of South Louisiana for the most improved employee donations at a 526% increase in giving.</li> <li>• Update on power plant fire/power outage in Morgan City. It was a good drill in preparation for a disaster. Clinics were evacuated and closed for 1 day. The Mobile Unit was brought on site. IT checked all the equipment when the power resumed.</li> <li>• Two Psychiatrists are leaving in RP and there is 1 open position for a Psychiatrist in SM.</li> <li>• Met with Terrebonne Parish President Michel Claudet to discuss land for the Administration Building. Working on the demolition of the MH building on Legion Avenue.</li> </ul> <p><u>Financial Report</u>– Janelle Folse  Ms. Folse reviewed the FY 2011-12 Budget and the FY 2012-13 Appropriated Budget including revenue/expenditures as of 7/31/2012. Ms. Folse reviewed the legislative appropriation from past session for demolition of the Legion Avenue MH building totaling \$143,000.  Motion to approve the July Financial Statement and Budget Analysis by Ms. Trudy Franks, seconded by Ms. Donna Cobb, motion carried.</p> <p><u>Quality Report</u>-Kristin Bonner  Ms. L. Schilling reported staff is not able to access reports through CA to date. Staff is requested to continue hand count services until CA reporting is available.</p> <p><u>Clinical Update</u>: Teresa Hardin  Ms. L. Schilling reported that the restructuring of the clinics will require SCLHSA to appeal to state licensing to update the clinics to assessment and treatment sites rather than MH and Addiction sites. Staff is working diligently to enter/complete required information in CA.</p> <p><u>DD Report</u>: Wes Cagle  Staff is working on appeals process and meeting with families to file allocation and 15 families are out of allocation; completed one appeal and won the case.</p> <ul style="list-style-type: none"> <li>• Support coordination/family monitoring is suspended indefinitely.</li> <li>• Planning continues in conjunction with LA Rehab with the Job Fair scheduled for October 11, 2012 in Houma. Contact Mr. Cagle if anyone is interested.</li> <li>• Staff is continuing to update/input data into the new IT system.</li> <li>• Approved 31 slots for the MH Family Flexible Fund.</li> <li>• Lynn Daigle will now be responsible for the Juvenile Competency Restoration Program for SCLHSA.</li> <li>• As of this date, no cuts to the Early Steps Program.</li> </ul> <p><u>Information Technology IT</u>): George Cano  Ms. L. Schilling introduced Mr. Cano to the board members. Mr. Cano gave a brief update on the technical/support functions for SCLHSA and the Prompt Alert Program that will provide the accessibility to track patients during hurricanes/disasters and will alert patients of scheduled appointments. Mr. Cano will present an updated status of the program at next month's meeting.</p> <p><u>Early Childhood Supports and Services (ECSS) Presentation</u>: Andrea Hayes  Ms. Hayes presented a detailed overview of the ECSS program noting all members of the case manager team are certified. When necessary, case managers are out in the field providing home services to develop the clients service plan. Ms. Hayes stated Head Start is a major network partner with ECSS providing services for clients. Currently there are 75 active participants in the program and 180 are currently on a waiting list for services.</p>

<b>Agenda Item</b>	<b>Action Recommended/Outcome</b>
Old Business	None
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	Chairman Nicholas stated the next board meeting will be held on Thursday, August 16, 2012 at 6:00pm. Location TBA.
Adjournment	Motion to adjourn by Ms. Viola Daigle, seconded by Ms. Karen Lentini, motion carried. Meeting adjourned at 8:05pm.